

NORTHORPE PARISH COUNCIL

Minutes of the meeting

Held on: Tuesday, September 04, 2012 6.30pm

At: The Schoolroom of the Village Hall, Manor Road, Northorpe

Present: Councillors: B. Dunk, N. Montgomery (Chair Person)
L. Marasco J. Montgomery, P. Marasco and D. Challinor

Minutes: A Harrison (Parish Clerk)

1/9/12 Apologises:

None

2/9/12 Declaration of interest:

None

3/9/12 Minutes of last meeting held on 3rd July 2012:

Agreed as a true and accurate record

4/9/12 Clerks report on items in the minutes:

Community Action Officer

KH has been appointed to this new post and AH has contacted her with future meeting dates. She was not able to make the September meeting however she hoped to attend the November meeting.

Letter

Regarding the hedge that is over grown - completed

Insurance

Came and Company have been contacted and they require additional information to amend the insurance policy. AH will provide them with this and send any additional money as a result of the change.

Letter

Regarding hedge on Monson road – resolved by Highway and BD

5/9/12 Village Champions Report – L Marasco:

The road sweeper has been and the roads and paths have been cleaned.

6/9/12 Playing Field Report:

Handy Person

There is a requirement for a **handyman** – for the village, who will be responsible for the maintenance of the park, and any other jobs required around the village on an ad-hoc basis. Suggest sourcing such a person – having one person as the contact in the village who feed them a list of jobs on a monthly basis. Up keeping of the planters needs to also be considered.

Action: Handyman : NM/BD - open to all - to obtain details of Handyman who can undertake a list of jobs relating to fixed assets in the Parish on a monthly basis in the form of a list which will be copied to each Councillor. Details to be gathered for next meeting for finalisation and appointment of a handyman.

DB asked if the insurance covered for work to be undertaken within the village. However the chairman's view was that such a person will have their own insurance etc.

Action: AH will contact Came and Company to see if this is covered and if not how much it would cost.

Grass Cutting

The **grass** in the village is not getting cut sufficiently. This is as a result of highways working to their schedule and allocation, Garden Angels working to their schedule and allocation and various other parts not being cut by residents, highways or Garden Angels.

As such, there is a requirement that this 'gap' be filled, in addition to extra cuts as and when required.

This could be achieved by the creation of a 'calendar' that highlights who cuts where and when.

Action:

- AH will request the above from Garden Angels Grass Cutting ;
- NM to contact a variety of grass cutting companies to obtain quotes for adequate additional cuts.

Someone who has their own insurance is then hired to cut common areas in the village on an ad-hoc basis, having one person in the village as their main contact for this who feed them a list of jobs on a monthly basis.

Highways had been contacted by BD and areas within the village were identified where cuts occurred and the frequency identified. Some areas are only cut 3 times per year.

Action: to establish how much it would cost to increase Garden Angels work and quotes for an ad hoc grass cutter.

AH to contact Garden Angels to obtain quotes for additional cuts (over and above Highways) for areas currently not being cut by either.

Gardener

Gardener required for the park planters and an agreement to pay for any additional plants to ensure they are adequately maintained. JM will work with DB and ensure additional plants for the smaller planters are purchased.

Action: JM (best kept village) to contact the person who supplied flowers

7/9/12 Planning Matters:

None received.

8/9/12 Correspondence:

Best Kept village

A letter detailing which villages were going through to the next stage had been received. Northorpe had not been successful and would like to come to a meeting.

Consultation event.

A local plan invitation at Cranwell Village hall will take place on Monday 10th September 2012 – to be noted.

Community Action officer

Correspondence received and information requested from the new officer

Action: NM will reply with the information and Cc AH

LALC correspondence and Model Standing Orders

Ah had sent these out via email prior to the meeting. NM suggested sending out by hard copy and agreeing at the next meeting.

Action: NM will go thorough and make additions to share with other councillors and agree at the next meeting.

9/9/12 Payments made and outstanding:

Payments made:

Hog roast £450 (No cheque had been received due to the royal mail not delivering it. A second cheque was sent and the first cancelled at a cost of £12). This was paid from the Community direct Account and the money will need to be transferred from the Playing Field Account to cover this.

Garden Angels £300

Connell and Son £25

B Dunk £15.48 (flowers and compost)

Paid in

£500: Playing Field Association

£500: Co Op

£3343.41: Awards for All

£1728.58

Payments Outstanding:

Garden Angels – on hold

GA Woodhead £45

Sign of the times £1728.22
J Montgomery – £379.33
J Montgomery – £72.99

Grants applied for:

£500: Playing Field Association: received. – There is a balance of £427.01.
Suggest those instigating the ‘best kept village’ be responsible for using this money to maintain planters and verges – perhaps co-ordinate with person allocated to undertake additional grass cuts.

£500: Co Op Fund: received – primarily for films etc for Rural Cinema.

£3343.41: Awards For All: conditional offer received. – for range of equipment for village hall.

Still outstanding:

Playing Field: Co Op Fund: £400.00

Village Hall: Community Facilities Grant: £9288.00 + £300 Councillor Initiative Fund.

Community Spaces: received an additional £1728.58 – Sign of the Times to be paid. Await outstanding £3500.00 (sustainability) to pay J Gardner and purchases already made relating to sustainability.

10/9/12 Parish Magazine entries and Website:

Playing info and grants– NM

Best Kept Village –JM

Co opt of a councillor - AH

11/9/12 AOB

Speed Indicator Devise

DC has contacted another parish council who have a SID devise. He will find out who the divisional LCC highways officer is. Some money can come out of a district councillor's initiative fund. Another parish paid £6200 for their devise and £2400 for ongoing maintenance. This was a one off payment for the lifetime of the device. He will continue to pursue the village having a sign.

WLDC had been contacted due a complaint about vermin and the house holder had been visited.

12/9/12 Date, time and venue of next meeting:

Date: Wednesday 7th November 2012

Time: 7pm

Please note change of meeting time

Venue: Old School Room

Meeting closed at 8.20pm

