

NORTHORPE PARISH COUNCIL

Minutes of Parish Council Meeting held in St John the Baptist Church on Wednesday 10th May 2017

Present: Councillor Christine Watson (Chairman) (CW)
Councillor Dian Booth (Acting Clerk) (DB)
Councillor Robert Dickinson (RD)
Councillor Glenn Heward (GH)
Councillor Claire Heward (CH)

The meeting was opened at 6.30pm. 2 members of the public attended the meeting. No public participation.

1/5/17 To appoint Chairman

Councillor Christine Watson was unanimously elected for a further year.

2/5/17 Apologies for absence.

None.

3/5/17 Approval of Minutes of the Last Meeting.

The minutes of the last meeting were circulated to all Councillors. They were approved and signed by the Chairman.

4/5/17 To receive declarations of Interest in accordance with the Localism Act 2011.

Councillors Glenn and Claire Heward declared a personal interest in item 14.

5/5/17 To note Correspondence received.

Various items of correspondence were considered with no actions to be taken.

6/5/17 To approve Risk Assessment.

RESOLVED: The Risk Assessment was unanimously accepted.

7/5/17 To receive report on Annual Parish Assembly

No members of the public attended. WLD Councillor Pat Mewis handed over a report which has been posted on the village noticeboard.

8/5/17 To receive Chairmans report

The Parish Council received the Chairmans report, copy attached to minutes.

9/5/17 To receive financial report

The clerk confirmed that the internal audit of the Parish Council accounts had been completed satisfactorily. Only 12 cheques had been written during the last 12 months and the Parish Council has adequate sums available to carry out the necessary activities over the following 12 months.

10/5/17 To approve and sign off section 1 of the annual return

RESOLVED: Section 1 of the annual return was approved and signed.

11/5/17 To approve and sign off section 2 of the annual return

RESOLVED: Section 2 of the annual return was approved and signed.

12/5/17 To set dates for public access to accounts

RESOLVED: Public access to the accounts will be between 8th June and 19th July 2017.

13/5/17 To approve payments.

The following payments were approved.

Cheque No.	Payee	Reason	Amount	Date
03	ISS	Grass cutting 2016-17	£625.82	01.06.17
04	LALC	Annual subscription 2017	£74.11	01.06.17
05	Harold Allen	Stump grinding	£102.00	01.06.17
06	Came & Co.	Insurance 2017/18	£384.21	05.06.17

RESOLVED: That the payments detailed above be approved.

14/05/17 To consider response to planning permission 32, Monson Rd

RESOLVED: To make no formal response regarding the planning permission. Local Councillor to be contacted regarding environmental matters.

15/05/17 To receive the condition report on the Burial Ground and agree action to be taken.

Copy of condition report attached to minutes.

RESOLVED:

- Verges to be reseeded by Contractor
- Plaque to be purchased
- Quotations to be obtained for refurbishment of gates
- Path to be reseeded
- Waste materials to be removed by contractor
- Two benches to be purchased for the use of visitors

16/05/17 To co-opt Councillor for vacancy 1

RESOLVED: Mr Bernard Watson was co-opted.

17/05/17 To co-opt Councillor for vacancy 2

RESOLVED: Kerry was co-opted.

18/05/17 To agree the date of the next meeting

The next meeting of Northorpe Parish Council will be at 6.30pm 13th September 2017.

Signed(Chairman) Date