

NORTHORPE PARISH COUNCIL

Minutes of Parish Council Meeting held in St John the Baptist Church on Wednesday 23rd May 2018 at 6.30pm

Present: Councillor C Watson
Councillor D Booth (Acting Parish Clerk)
Councillor R Dickinson
Councillor C Heward
Councillor G Heward

The meeting was opened at 6.30pm. WLDC Councillor Mewis attended and gave an annual report into what WLDC had achieved and was planning for the next year.

1/05/18 To appoint Chairman

Resolved: Cllr C Watson to be appointed Chairman of Northorpe Parish Council for the period 2018/2019.

2/05/18 To approve apologies for absence

Resolved: To accept apologies from Cllr B Watson.

3/5/18 To approve minutes of last meeting

Resolved: Approved and signed by the Chairman.

Note – Dispute over the date of the next meeting in the minutes, left as stated.

4/5/18 To receive declarations of interest

None

5/5/18 To receive clerks update

- Transparency fund equipment purchased.
- Waiting on contractor to refurbish Cemetery gates.
- Waiting on contractor for park gate closer.

- Internet banking imminent.
- Short report on PCC meeting given

6/5/18 To note correspondence received

- Large volume of emails and letters regarding GDPR from suppliers etc.
- NRCS poster (notice board)
- WLDC grant meeting
- Community Lincs information
- Internet banking form to be completed
- PP advice received.

7/5/18 To approve risk assessment

Resolved: To approve risk assessment with no amendment. It may be necessary to amend once the GDPR regulations are fully assessed.

8/5/18 To receive report on Annual Parish Assembly

Received

9/5/18 To receive Chairman's report

Received

10/5/18 To receive financial report

Received

11/5/18 To approve that the Council exempts itself from a limited assurance review under section 9 of the Local Audit (Smaller Authorities) Regulations 2015.

Resolved: To approve

12/5/18 To approve and sign off section 1 of annual return

Resolved: Approved and signed off

13/5/18 To approve and sign off section 2 of annual return

Resolved: Approved and signed off

14/5/18 To set dates for the public access to accounts

Resolved: 4th June to 13th July 2018

15/5/18 To approve appointment of Insurers for 2018/19

Resolved: To appoint the lowest cost insurer Inspire, for the next 3 years with an additional saving of 5%.

16/5/18 To approve purchase of new notice board

Resolved: To replace old notice board when the newly refurbished gates are installed. A2 size, free standing.

17/5/18 To approve purchase of village defibrillator

Deferred to next meeting to clarify outstanding queries.

18/5/18 To approve payments

| Cheque No. | Payee | Reason | Amount |
|------------|------------|---|--------|
| 18 | Came & Co. | Annual insurance 2018/19 | 429.60 |
| 19 | WLDC | Green bin licence cemetery | 35.00 |
| 20 | D Booth | Purchase of equipment for Transparency Code | 549.99 |
| 21 | D Booth | Box for equipment and envelopes | 21.98 |

Resolved: To approve payments detailed above.

19/5/18 To agree dates of meeting for the rest of 2018.

Resolved: Wednesday 12th September at 1830

Wednesday 14th November at 1830

The meeting was closed.

C.M. Watson. 12/9/2018.