

NORTHORPE PARISH COUNCIL

Minutes of the meeting

Held on: Wednesday, May 11, 2011

At: The Schoolroom of the Village Hall, Manor Road, Northorpe

Present: Councillors: B. Dunk, N. Montgomery (Chairperson) P. Marasco (Vice Chair) and L Marasco.

In attendance: S. Ward (for the first part of the meeting) and F. Mosey

Minutes: A Harrison

Prior to commence of the meeting

S Ward was present. She had roughly priced up the cost of fencing at £850. Discussion on the cost and alternative options were explored such as netting or the planting of a tree. S Ward informed the meeting she would also let her hedge grow to assist the situation. B Dunk informed S Ward that an item had been placed on the agenda re Tree Planting

1/5/11 Apologises

Received from J. Little, B. Pryor and E. Henson

2/5/11 Declaration of Interest

There were no declarations of interest declared.

3/5/11 Declaration of acceptance of office and election of chairperson and vice.

Statement as to persons nominated had been received from WLDC, and they were:

P Marasco, B Dunk, N Montgomery. L Marasco has been co-opted to fill one of the 4 vacancies.

It was agreed that N Montgomery would be the Chair Person and P Marasco the Vice Chair.

4/5/11 Minutes of the meeting held on 14th March 2011.

Agreed as a true and accurate record and signed by the chair person.

5/5/11 Co- option of other members to the Parish Council.

L Marasco completed the paper work to become a co-opted member.

Action: A further 3 members need to be co-opted prior to June 13th 2011. Forms can be obtained from A Harrison. She will need to write and inform WLDC of the names, and send in any forms prior to this date.

6/5/11 Clerks report on items from the minutes. – A Harrison

a) Cemetery Fees

Various fees had been obtained from local parishes. Their fees were considered Councillors agreed for no changes to be made to the Northorpe Cemetery fees this year.

b) PAYE

A Harrison had found more information re PAYE. HM Revenue and Customs have instructed that clerks must be registered as employees and subject to PAYE.

7/5/11 Village Champions Report – B Dunk

a) Church wall

B Dunk reported she had made contact re the church wall. A visit had been made today by a contractor who had come out to examine the church wall.

B. Dunk also raised the matter of the church gate needing painting and repair and the grass cutting. The opinion being this would be viewed favorably.

b) Road Sweeping

S. Smoother had informed B Dunk that sometimes volunteers swept the pavements prior to the road cleaning. It was noted that the roads had been swept well recently.

Action: B. Dunk to request dates for when the roads will be swept to assist with the above.

c) Footpaths

B Dunk had spoken with Chris Darley who had informed her he was awaiting a safety certificate from YEB regarding cables etc prior to the footpaths being resurfaced.

d) Potholes (job reference 1034691)

The potholes identified had been filled, however the B1205 is in a poor state of repair.

Chris Darley had also previously offered to fill in the dip near to the bridge.

Action: A Harrison to write to Steve Wiles and ask for the rest of the road to be patched up and enquire as to when the resurfacing will be undertaken. (Job reference number 1034692) Could this also be undertaken when are repairs / resurfacing work was undertaken.

e) Verge

B Dunk had spoken with Chris Darley. He explained that due to bad weather they were behind with their work schedule and also priority was being given to the work to be undertaken. B Dunk suggested that the Parish Council could get a quote to share the cost of the work.

Action: For a quote to be obtained and sent to both Chris Darley and Steve Wiley. For A Harrison and B Dunk to word up, and send a letter to them.

8//5/11 Tree Planting – B Dunk

B Dunk had obtained information from The Woodland Trust and Community Wildlife Grants. This was to assist with the situation raised by S Ward who attended the first part of the meeting. Discussion took place as to whether this could be a possible solution.

Action: For B Dunk to look into this further providing information at the next Parish Council Meeting.

9/5/11 Verge Roadside – B Dunk

This item had been dealt with in 7/5/11 e

10/5/11 Playing Field Committee Report – N Montgomery

Only 3 further questions had been asked relating to the recent grant application. N Montgomery had provided the necessary information and it is now with the grants panel.

11/5/11 Auditing

The Councillors agreed for the prepared books to be audited. A Harrison informed the councillor that this would be the last year Stewart Smith would be auditing for Northorpe Parish Council

Action: A Harrison will ensure this occurs

12/5/11 Correspondence

a) Came and Company Parish Council insurance.

This runs out on 31st May 2011. Price for renewal is £310.31. It was agreed to proceed

b) War Memorial

A Harrison had been approached by a Scotter Parish Councillor. He is willing with Northorpe Parish Councillors agreement to undertake research on the War Memorial. This information could then be made available to local parishioners via the website.

Action: For A Harrison to inform him, that Councillors are in support of his kind offer.

c) Parish Survey

A Harrison had received a request to complete a Parish Survey.

Action: For A Harrison to complete on behalf of the Northorpe Parish Council. For information on the number on the electoral role to be gained from WLDC.

d) Northorpe Website

The amount of hits the site received is given on a monthly basis. Hits to the site are low.

Action: A Harrison to distribute this information via email each month. To be an agreed agenda item each meeting to consider further development of the site and hits per month.

It was agreed to further develop the website and include minutes of meetings, annual accounts and future events.

13/3/11 Payments made and outstanding

5 payments had been made:

Annual LACL subscription	£68.40
Came and Company Insurance	£25.00
WLDC Cemetery	£14.59
Village Hall Hire	£78.00
Travis Perkins Gravel	£117.60

It was established that the payment of £117.60 had been paid from the wrong cheque book and this would need rectifying.

Payments approved at the meeting:

Came and Company Insurance £310.31

14/3/11 Planning Matters

None

15/3/11 Diamond Jubilee Celebration

A discussion occurred as how best to make this possible for the village.

Action: A Harrison to ask for interest in the Parish News to gauge interest and assist facilitation of a possible local group to organise an event. The contact would be A Harrison in the first instance.

16/3/11 Any Other Business

a) Signatures

These are needed. A Harrison will organise for the necessary paperwork to be completed.

b) Stationary

A suggestion of pre printed stationary was suggested by N Montgomery.

Action: A Harrison to obtain costings from Vista Print and Printing.com

c) Scrap material request

L Marasco asked for a notice to be placed in the local parish magazine requesting spare material or clothes which could be made in to bunting, to be used at local events.

Action: For A Harrison to word up and send for inclusion giving L Marasco's email and telephone number as a contact.

d) Parish Magazine

N Montgomery sends information on the Playing Field Group and Village Hall However it was agreed that the magazine could provide updates of other work the Councillors had undertaken such as repairs to roads etc

Action: To add as a standing agenda item. A Harrison to word up thanks to the previous council members for their hard work and also to Ruth Bohin who had undertaken the clerks role for over 20 years. To also reissue times the library van would be visiting

e) Church Wall

F Mosey suggesting writing to Mike Burton Thomas (PCC) re the church wall

Date, time and venue of next meeting

Date: Monday July 4th 2011

Time: 7.30pm

Venue: Old School Room