

## **NORTHORPE PARISH COUNCIL**

### **Minutes of the meeting**

**Held on:** Wednesday, 9<sup>th</sup> November 2011 6.30pm

**At:** The Schoolroom of the Village Hall, Manor Road, Northorpe

**Present:** Councillors: B. Dunk, N. Montgomery (Chair Person)  
D. Challinor and J Montgomery

**Minutes:** A Harrison (Parish Clerk)

### **1/11/11 Apologises:**

None received.

### **2/11/11 Declaration of interest**

None

### **3/11/11 Minutes of last meeting and matters arising**

Amendments to the minutes 7/8/11

### **Correspondence**

BD raised that the Community Wildlife Grant should be passed to the church and this was to be done by AH. NM offered to let the local vicar have this information.

Minutes agreed as a true and accurate record. NM attended the Civic Service.

### **4/11/11 Clerks report on items in the minutes**

- Audit of accounts

The cost for the audit had gone up as there had been a greater turn over due to the playing field activity. The audit had asked only one question. It was agreed that the difference from last year would be paid by the playing field account.

- Booklet Good Councillors Guide this had been forwarded to Councillors.

- Update on Financial Position -

Playing field account £1343.97

Community plus £447.80

Savers account £2774.56

### **5/11/11 Village Champions Report – L Marasco**

No update given as LM was not in attendance.

BD had contacted Anna Grieves regarding the church wall. She also raised the Community Wildlife Grant with her. Burton Thomas should be sent the information to allow him to consider the grant.

**Action:** NM agreed to send it to him.

It was noted that the footpath on Monson Road had had a patch job.

**Action:** AH to write to Steve Wiles for an update on the footpaths and the repair that was offered earlier in the year. Also the patches on Chapel Lane have come up and there are wholes again. BD suggested to request for him to attend the next parish council meeting and AH to inform him of when this is.

### **6/11/11 Playing Field Report – N Montgomery**

Since the last meeting the playing equipment has been installed. The tarmacing requires a quote and there are a few jobs left to finish off. There is also some signage required. On 7<sup>th</sup> December a rep from Play Dale will return to ensure everything is up to standard. The local children are really enjoying their new play equipment. The zip wire has slackened and NM knows how this can be adjusted. Some education on the play equipment would be helpful as no more than one child should be on the zip wire at any one time.

A decision needs to be made on locking the playing field. NM has a padlock that can be used to secure the playing field. The Playing Field Committee have not met for some time and it is now time to revert the group back to the Parish Council. The money can still remain in the separate account. A decision was made for the Playing Field Committee to become part of the Parish Council meeting.

A suggestion to employ someone to open and close the park and maintain it was made. A figure of £20 per week was put forward and this could be advertised.

**Action:** AH to check whether the parish council could undertake this and what employment law related to it.

MM is awaiting information from Garden Angels.

### **7/11/11 Planning**

One application received and acted upon by N Montgomery. There was no objection from it.

### **8/11/11 Precept**

AH went through a spread sheet she had prepared see attached. The precept was estimated to be £1980.

Changes in the grass cutting and when it occurred during the summer months was suggested.

The room hire need paying for this year and NM will prepare the invoice. The audit may be higher than £180 suggested for next year's precept. Therefore the audit amount should be estimated as £310 this will impact on the suggested precept.

**Action:** for the audit amount to be changed to what was paid this year.

### **9/11/11 Correspondence**

AH asked for councillors to please try to view the information as quickly as possible. 2 sets of information had been sent out since the previous meeting and she is awaiting their return. As discussed at the last meetings changes had been made to the order of distribution to try to aid the process. It was suggested that information should be passed on within 3 days or as quickly as possible to allow councillors to view the information when it was still current.

#### Tourism signs in Lincolnshire.

LCC tourism policy had been received and the letter was informing the Parish Council of this.

#### LALC

The have sent a letter informing the council that planning services in West Lindsey would be changing and 2 training / open events were being put on to support councillors with this change.

#### WLDC

WLDC had informed the council that they were £28.49 in credit for their non domestic rates.

### **10/11/11 Payments made and outstanding**

#### Payments made:

Grass cutting by Garden Angels:  
£120 including VAT

ROSP Playing filed inspection  
£86.40 including VAT

Poppy donation C Brompton the Royal British Legion  
£25

Clements Keys Audit  
£378 including VAT

Playing field monies  
£300 for clearing prior to erection of new equipment N Montgomery

Payments Outstanding  
Church hedge cutting £80

Income  
YEDL £11.48

### **11/11/11 Parish Magazine entries and Website**

Information relating to the War Memorial had started to be placed on the website. No Parish Magazine entries are to be made.

### **12/11/11 Queens Jubilee Celebration and verge – B. Dunk**

Scotton Parish council had reported in the Parish magazine that they had agreed to fund an event. BD asked if Northorpe Parish Council would be prepared to fund an event also. It was agreed to find out what interest there was in the village.

**Action:** BD and AH would knock on doors and find out who would be interested and whether any help would be offered.

The verge situation was raised by BD. It was felt that this was an issue for highways and that they should rectify it and deal with it. A discussion ensued.

**Action:** AH to send a letter Steve Wiles to ask for permission for the Parish Council to undertake some work on the verge from April 2012 e.g. clearing the site and seeding. AH will send out a draft to NM and BD before it is sent.

### **13/11/11 AOB – for discussion not decision**

JM mentioned a magazine about Best Villages and JM explained how it was judged. JM will progress this and AH offered to support her.

As a result of correspondence from DC there will be 2 archer devices put in place in the village. This is 2 rubber strips that go across the road and record the speed of vehicles. They will be down for one week and then inform DC of the results and what needs to happen. The speed reduction signs could be moved, however the Parish Council would need to meet half the cost of this and highways the other.

Meeting closed at 8.30pm

**Date, time and venue of next meeting**

Date: Wednesday 11<sup>th</sup> January 2012

Time: 6.30pm

Venue: Old School Room