

NORTHORPE PARISH COUNCIL

Minutes of the meeting

Held on: 14th March 2011

At: The schoolroom of the Village Hall, Manor Road, Northorpe

Present: Councillors E Henson (Chairperson), R Bohin, J Little, B Pryor, F Mosey, B Dunk, N Montgomery and L Marasco.

Minutes: A Harrison

1/3/11 Declaration of Interest

There were no declarations of interest

2/3/11 Council Nominations

To be completed and in by April 6th 2011

3/3/11 Clerks Report

a) The Wakefield Trust

There had been no action on the Wakefield Trust

Action: to be taken off future agendas

b) Highways

The parish had experienced flooding at the junction of Monson Road and the B1205 during the severe weather. Entering Northorpe from Scotton a large pot hole was noticed. The footpath on Monson road had deteriorated as had the church wall.

Action: Parish Clerk to write to Chris Darley noting these concerns and requesting repairs.

Action: B Dunk will raise the matter of the church wall.

c) Bank Account Signatures

These will need to be set up, however for the present existing signatories will continue. The process of replacing people can be a lengthy process.

d) Appointment of new parish clerk

Confirmation of the appointment was confirmed as April Harrison.

Action: R Bohin will forward A Harrison the contract/ jd and person spec. E Henson to be cc to email.

4/3/11 Village Champions Report – B Dunk

B Dunk reported she had met with Anna Grieves. One of the village signs had been moved back to its original place due to a complaint being received.

Another sign had been cleaned. The village sign at the crossroads is breaking

up, and a request for repair had been made. Simon Smoothey was contacted and a request for the roads to be swept was made. A follow up call regarding the outstanding sign was also undertaken.

The roads had been swept, however disappointment was expressed that the pavement had not also been swept, a service which had been appreciated in the past.

Action: A Harrison to contact S Smoothey and request the roads could be swept again soon and the paths also. A village resident uses a mobility scooter and the pavement near the church wall are particularly bad, this makes access problematic.

Highways to be contacted as some drains in the village were blocked and needed cleaning. The drain on Monson Road near the dyke was totally blocked and no longer working.

5/3/11 Playing Field Committee

J Little commented what an excellent job the playing field committee was doing.

Dog fouling was raised as an issue as the playing field gate was not always closed.

6/3/11 Planning Matters

The traveler site is to be located at Upton and not near to Blyton.

7/3/11 Risk Assessment

A copy of the proposed risk assessment was distributed and accepted.

The insurance for the Playing field would be up for renewal in May 2011.

Action; To proceed with insuring the playing field equipment which has already been installed. The difference will be met from the play ground fund. This will be with our existing insurers.

8/3/11 Asset register

New equipment had been added, and valued at the actual cost.

9/3/11 Cemetery Changes

The fees were last reviewed in 2009. The chair read out the fee comparisons which had been made from other areas similar to Northorpe. An increase in fees should be considered in light of the findings

Action: To be placed on the next agenda to allow further information to be gathered. To check if Scotter and Scotton fees included grave digging.

10/3/11 Correspondence

The play ground inspection will be due August 2011 by ROSPA.

Action: to proceed to request an inspection with ROSPA prior to this date.

11/3/11 Parish and Town Council Election

It was felt this matter had been dealt with prior.

12/3/11 Clerks Paye

PAYE was raised as new guidance had been received.

Action: A Harrison to bring information to the next meeting and a decision on how this should proceed should be made.

13/3/11 Payments made and outstanding

Payments made from the playing field earlier in the year, but not recorded at in the minutes at the time.

Postage	£32.50
Playdale deposit	£7098.18
Netball post	£160.48

Payments approved at the meeting:

Clerks salary October to 10th March 2011 LALC subscription 2011/12 – to paid after 31/3/2011

An invoice was awaited for the use of the Village Hall

Action: to wait clarification of price prior to payment.

14/3/11 Any other business

The chair thanked everyone for their attendance. Also special thanks to the councillors who would not be re-standing. Particularly F. Mosey and R Bohin who retires after 21 years as the Parish Clerk. R. Bohin expressed her appreciation to E Henson, of working with such a particularly good chairperson.

15/3/11 Date, time and venue of next meeting

Date: Monday 9th May 2011

Time: 7.30pm

Venue: Village Hall