

NORTHORPE PARISH COUNCIL

Minutes of the meeting

Held on: Tuesday, 3rd July 2012, 6.30pm

At: The Schoolroom of the Village Hall, Manor Road, Northorpe

Present: Councillors: B. Dunk, N. Montgomery (Chair Person)
J. Montgomery, P. Marasco (for the start of the meeting) and
D. Challinor

Minutes: A Harrison (Parish Clerk)

1/7/12 Election of chairperson 2012/13

NM was elected as Chairperson

2/7/12 Election of vice chairperson 2012/13

BD was elected as Vice Chairperson

Apologises:

LM – apologies were accepted and a reason for non attendance was provided.

3/7/12 Declaration of interest

None

4/7/12 Minutes of last meeting held on 2nd May 2012

Amendment due to Came and Company sending the wrong invoice:
Broker Network Came and Company Insurance £309.53 not £313.14 as minuted.

Minutes agreed as a true and accurate record.

BD reported the problems with the drains and also contacted the previous parish clerk to find out the name of the farmer who owns the land.

BD has contacted Anna Grieves regarding cutting back the hedge in the church grounds. She will arrange for it to be done, but not before the beginning of July 2012.

BD informed the meeting that she had contacted highways and asked for them to consider tarmacing the area in front of the entrance to the playing field.

5/7/12 Clerks report on items in the minutes

- Parish Councillor Vacancy. It was not necessary to call an election and a member can be co-opted.
- Notice board costings – these had not yet be received although AH had contacted the joiner for a quote. William Parry will provide £300 towards the cost of the notice board. AH will again request the costs.
- RoSpa had been contacted as requested to undertake the annual inspection. This will incur an additional cost as the playing field have had new playing field equipment installed. It was agreed to proceed.

Training will be pursued. This would come out of the community spaces money, as per the sustainability grant supplied to Community Spaces.

6/7/12 Village Champions Report – L Marasco

None received

7/7/12 Playing Field Report to include hand over– N Montgomery

NM reported once the sustainability money has come in there are a couple of outstanding bills to be paid.

There will also be a VAT return which NM will undertake and give AH the information. There will be an eventual credit of about £3000

NM suggested handing back the responsibility of the playing field to the Parish Council and keep the bank account open as grants can be acquired from both the Playing Field and the Parish Council. It was decided that matters relating to the Playing Field would now be part of the Parish Council meeting and no longer a sub group. The bank account would remain open to allow additional playing field grants to be applied for.

8/7/12 Planning Matters

None received. DC reported his application had been approved.

9/7/12 Awards for All

There are a number of grants that NM can apply for the village hall - The roof, decking of the rear and also other work.

NM has organised for the fire brigade to visit and give guidance. A quote has been obtained for the electrics. There are also other grants that can be obtained. NM suggested looking for and obtaining moneys from grants as there were a variety of areas within the village that would benefit from this e.g. a SID devise.

BD suggested fencing off an area at the cemetery. NM suggested speaking to a local resident and the vicar to seek guidance as to whether the fence could be replaced. LCC may pay for some work to be undertaken and NM will pursue.

10/7/12 Correspondence

Code of Conduct

AH informed the meeting she had spoken and received guidance from LALC regarding adopting the new Code of Conduct. AH gave info relating to the LALC and District Council Code. This declaration will replace the existing one and once agreed must be adopted with 28 days. The declaration will also need to be placed on the website

Action: AH will send out both of the codes and Councillors will express an interest and then sign up to the code at the next Parish Council Meeting.

Gambling Act 2005

A consultation letter had been received however there were no comments.

Audit Commissions

They have sent a letter to inform the council of their new fees and the new auditors from next year.

Parish Councillor Vacancy

WLDC had not received requests for 10 electors for an election to take place and the council can now co-opt a member. Acceptance of office and register of member's interest. The appointment should be made as soon as possible and AH will need for the new councillor to sign the declaration of acceptance

Came and Company

Information has been sent to ensure the necessary paperwork for highways is completed. Came and Company have requested to send Highways a letter to prove that insurance has been provided.

AH suggested that Came and Company were informed of the additional equipment and to ensure that the Parish Council are appropriately covered

Action: AH will contact Came and Company

Best Kept village

Posters have been sent along with villages that have also applied. Northorpe have now been entered, and this has been confirmed.

Action: AH will create posters of any organised events within the village if requested.

DC asked how often the bins in the park were emptied. NM replied he emptied them when necessary. The bench and the dog bin should be moved as previously discussed. To be done as soon as possible.

BD suggested flower pots outside of the church doors and she will undertake this.

Community Action Officer

KH has been appointed to this new post and would like to come to a meeting.

Action: AH to invite her to a Parish Council meeting to provide information on her work.

Letter from a local Parishioner

The clerk had received a letter from a local parishioner that was read out at the Parish Council meeting.

It was agreed that AH, DC and JM will be on the Village Hall Committee. This was Village Hall business and should be dealt with as such.

Action: NM will act on behalf of the Village Hall and consult as necessary.

BD suggested highways be contacted regarding the driveway that borders the Village Hall as this is never used as such and is part of an on-going access issue to the Village Hall.

Action: AH will send Highways an email with an attached letter and hard copy. AH will consult with BD to compile this.

11/7/12 Playing Field Grass Cutting - DC

DC proposed that he would be able to offer his services to cut the verges on the side of Monson Road and on the corner in addition to other areas (Park, and Graveyard) after September 2012. Currently this is provided by Garden Angels. DC was offering 16 cuts per annum with more cuts during the summer when the grass grows. This would make the village look smarter. NM had also consulted with Highways regarding the verge cutting. The Parish Council could agree to take this on and Highways would transfer the money to the Council

BD made the point that this needed costing out before any decision is made on future grass cutting.

Action: NM will gain these costings

12/7/12 Payments made and outstanding

Payments made:

Hog roast deposit £100

N Montgomery £120.08

WLDC £21

B Dunk Jubilee £116.46

A Harrison Jubilee £11.98

J Bell Bouncy Castle £75

Top Nosh Catering for Jubilee £330

Playdale Playing field equipment £1672.80

Broker Network Came and Company Insurance £309.53

J Montgomery £690.71 sustainability grant money various items

J Montgomery £154.47 banners and invites

B Dunk Jubilee £33.96

A Harrison Jubilee / crockery £190.70

S Davy village plants £60

N Swift tarmac £2400

S Skinner Fence £2023.80

J Montgomery Plants £97.92

CD Joinery £735

CD Joinery £570

Paid in

Olympic fund £496.36

CAV fund £250

Vat repayment £1331.13

Payments Outstanding:

Garden Angels – on hold

Sign of the times – on hold

ROSPA

Hog Roast Lincolnshire £450

Julian Gardner – on hold

13/7/12 AOB

Villagers Hedge

A local parishioner has approached DB regarding a hedge in the village that is overgrown.

Action: AH will write to the resident and request the hedge is cut back and also Northorpe halls hedge

Highways correspondence

NM has met with highways and they have emailed a summary of the meeting which NM has forwarded to the other councillors. DC informed the meeting that the 30 mile per hours sign can be moved however this will take some time, or a Gateway can be provided at both ends of the village. A gateway speed control is to be requested as you leave the village on the Kirton Road and other speed correction to be considered.

Action: DC will action

Complaint

A resident of Northorpe has approached the parish council with concerns about rats and mice in and around one of the local houses.

Action: This will be reported

14/7/12 Parish Magazine entries and Website

Payments and other news to be placed in the magazine

15/7/12 Date, time and venue of next meeting

Date: Tuesday 4th September 2012

Time: 6.30pm

Venue: Old School Room

Meeting closed at 9.20pm