

## **NORTHORPE PARISH COUNCIL**

### **Minutes of the Parish Council Meeting held in St. John the Baptist Church on Wednesday 7<sup>th</sup> September 2016 at 7 pm.**

**THESE MINUTES ARE IN DRAFT FORM UNTIL APPROVED AT THE NEXT COUNCIL MEETING**

**Present:** Councillor Christine Watson (Chairman) (CW)  
Councillor Dian Booth (Acting Clerk) (DB)  
Councillor Robert Dickinson (RD)  
Councillor Glenn Heward (GH)

The meeting was opened at 7pm. No members of the public were present.

#### **1/9/16 Apologies for absence**

Councillor C Heward sent her apologies. These were accepted by the Parish Council.

#### **2/9/16 Approval of Minutes of the Last Meeting**

The Minutes of the last meeting were circulated to all Councillors. They were approved and signed. (Proposed by RD, seconded by GH and accepted).

#### **3/9/16 Declarations of Interest**

There were no declarations of interest.

#### **4/9/16 To note Correspondence received**

Play area inspection report from ROSPA  
Information from Groundworks  
Magazine Clerks and Councils Direct  
Letters from Bank regarding changes of signatories  
(Proposed by CW, seconded by RD and accepted).

#### **5/9/16 To approve works to be carried out on the surfacing under the park zip wire**

All councillors had been supplied with the 3 quotations received for the groundworks. It was agreed to engage the lowest priced contractor so long as they would be able to complete the work before risk of frost. Otherwise the second lowest would be accepted. Turf and Grasslok to be supplied by the Parish Council as on previous occasions.  
(Proposed by CW, seconded by GH and accepted)

#### **6/9/16 To approve works to be carried out on the War Memorial**

All councillors had been supplied with the 3 quotations received for cleaning of the War Memorial. It was agreed to engage the lowest priced contractor and the works should be carried out before Remembrance Sunday (13<sup>th</sup> November).  
(Proposed by GH, seconded by RD and accepted)

#### **7/9/16 To approve purchase of a Northorpe PC sign for the notice board**

It was agreed that the Clerk could purchase this low price item from Elite Signs in Gainsborough.

(Proposed by CW, seconded by RD and accepted)

**8/9/16 To approve works to be carried out on the Park Verge**

The councillors were advised of the 2 quotations received for tidying up the verge on Chapel Lane. It was agreed to accept the lowest quotation. The expenditure is below £100.

(Proposed CW, seconded by GH and accepted)

**9/9/16 Financial Statement and Payments**

The following payments were presented for approval:

Cheque Number	Payee	Reason for payment	Amount	Date of payment
300121	Came & Co.	Insurance	£299.03	24/05/16

(Proposed by GH, seconded by RD and accepted).

**10/9/16 Date of next meetings**

The date of the next meetings will be 23<sup>rd</sup> November 2016 were confirmed at 6.30pm in St John the Baptist Church, Northorpe. (Proposed by CW, seconded by RD and accepted).

The meeting was closed at 7.35pm.

Minutes prepared by Dian Booth Acting Clerk to Northorpe Parish Council.

**SIGNED:..... (Chairman) DATED .....**