

NORTHORPE PARISH COUNCIL

**Notice is hereby given that the Annual Parish Council Meeting will be held in
St. John the Baptist Church, Northorpe
On Wednesday 10th May 2016 at 6.30pm.**

THE MEETING WILL BE OPENED FOR PUBLIC PARTICIPATION FOR A LIMITED TIME

Attendance at such meeting is hereby requested to transact the following business:

1. To appoint Chairman
2. To approve apologies for absence
3. To approve minutes of last meeting
4. To receive declarations of interest
5. To note correspondence received
6. To approve Risk Assessment
7. To receive report on Annual Parish Assembly
8. To receive Chairman's report
9. To receive financial report
10. To approve and sign off section 1 of Annual return
11. To approve and sign off section 2 of annual return
12. To set dates for public access to accounts
13. To approve payments
14. To consider response to planning permission 32, Monson Rd.
15. To receive the condition report on the Burial Ground and agree action to be taken
16. To co-opt Councillor for vacancy 1
17. To co-opt Councillor for vacancy 2
18. To agree date of next meeting

Signed

Date

Dian Booth

Acting Clerk to Northorpe Parish Council