

NORTHORPE PARISH COUNCIL

**Notice is hereby given that the Annual Parish Council Meeting will be held
in St. John the Baptist Church, Northorpe
on Tuesday 24th May 2016 at 6.30 pm.**

THE MEETING WILL BE OPENED FOR PUBLIC PARTICIPATION FOR A LIMITED TIME

Attendance at such meeting is hereby requested to transact the following business:

- 1. To appoint Chair and Vice Chair**
- 2. To approve apologies for absence**
- 3. To approve the minutes of the last meeting.**
- 4. To receive declarations of Interest.**
- 5. To note correspondence received.**
- 6. To receive report on Annual Parish Assembly**
- 7. To receive Chairman's report.**
- 8. To approve new signatories for bank account.**
- 9. To decide future bank provider.**
- 10. To approve and sign off annual accounts for auditing.**
- 11. To set dates for public access to accounts.**
- 12. To confirm future arrangements for the position of Parish Clerk.**
- 13. To receive the financial report.**
- 14. To confirm dates of meetings for the rest of 2016.**

Signed..... Date.....

**Dian Booth
Acting Clerk to Northorpe Parish Council**