

## **NORTHORPE PARISH COUNCIL**

**Notice is hereby given that the Annual Parish Council Meeting will be held in  
St. John the Baptist Church, Northorpe  
On Wednesday 23rd May 2018 at 6.30pm.**

### **THE MEETING WILL BE OPENED FOR PUBLIC PARTICIPATION FOR A LIMITED TIME**

Attendance at such meeting is hereby requested to transact the following business:

1. To appoint Chairman
2. To approve apologies for absence
3. To approve minutes of last meeting
4. To receive declarations of interest
5. To receive Clerks update
6. To note correspondence received
7. To approve Risk Assessment
8. To receive report on Annual Parish Assembly
9. To receive Chairman's report
10. To receive financial report
11. To approve that the Council exempts itself from a limited assurance review under section 9 of the Local Audit (Smaller Authorities) Regulations 2015
12. To approve and sign off section 1 of Annual return
13. To approve and sign off section 2 of Annual return
14. To set dates for public access to accounts
15. To approve appointment of Insurers for 2018/19
16. To approve purchase of new noticeboard for graveyard
17. To approve purchase of village defibrillator
18. To approve payments
19. To agree date of meetings for the rest of 2018.

Signed .....

Date .....

Dian Booth  
Acting Clerk to Northorpe Parish Council